

Northwest Community Legal Clinic has an immediate opening for a Community Legal/Indigenous Outreach Worker.

We are seeking an individual who is self-directed and is able to work independently as well as being an integral part of our team. You must demonstrate a commitment to social justice issues and have empathy for people living in poverty.

The NCLC provides access to justice to vulnerable members of our community through quality legal services in the areas of Tenant Rights, Social Assistance, Criminal Injuries Compensation, Employment Law, Canada Pension Plan Disability, Employment Insurance, Special Education Issues, and Consumer Law. Developing legal education materials and workshops and undertaking systemic advocacy are critical components of our work.

As the successful candidate, you will be given considerable responsibility. You must demonstrate strong organizational skills. You will work under the direction and mentorship of the clinic lawyers to:

- Undertake legal casework in all or some of the areas of law practiced at NCLC
- Provide summary advice, brief service and representation of clients before tribunals
- Develop and implement community development and legal education programs in partnership with community organizations, First Nations and Indigenous organizations
- Establish relationships on behalf of the NCLC with Indigenous communities and residents of the Kenora and Rainy River Districts

Applicants shall:

- be familiar with the areas of law practiced at NCLC
- have a knowledge of local Indigenous culture, communities, history, general and local issues facing Indigenous persons; knowledge of an Indigenous language(s) will be considered an asset
- be a self-motivated individual with the ability to work with minimal supervision in a team oriented setting

Possess:

- strong time management and organizational skills
- excellent case and file management skills
- strong oral communication skills
- Ability to problem solve and take initiative
- Proficiency in Microsoft Office
- Ability to meet deadlines
- Must have a valid Ontario Driver's License and the use of a reliable vehicle as some travel is required.

This is a full-time position.

To apply please submit:

- Your covering letter and résumé including references by 4:00 p.m. on Friday May 4, 2018 to Trudy McCormick, Executive Director by fax 1-807-274-3141, regular mail or in person at 206 Scott Street, Fort Frances, Ontario P9A 1G7

For more information about our clinic, our work or our history, please visit our website at: www.northwestcommunitylegalclinic.ca

Only those being offered an interview will be contacted.